

LEGACY SOUTH CONSTRUCTION PROJECT MANAGER

The Project Manager is responsible for the financial performance of their Build for Rent Stores. The Project Manager will be directly responsible for organizing, supervising, scheduling & planning of multiple projects to ensure his/her projects deliver on schedule and on budget, as well as providing feedback along the duration of the project to the appropriate teams. Additionally, the Project Manager will provide technical expertise to negotiate contracts (scopes and budgets) and change orders, and establish project objectives.

Throughout the duration of the project the Project Manager will oversee cost control to include monitoring the preparation of contract documents, budgets, scheduling, contracting and processing of invoices.

In collaboration with the Construction Manager, the Project Manager will manage and monitor work of subcontractors; provide follow up to ensure completion of work and accurate, timely deliveries.

Understand scope of work included in the original pro forma budget and advise management of revisions that may be necessary, to help reach those goals. The Project Manager will be responsible for all personnel following and adhering to the safety standards as set by the company and in compliance with OSHA/TOSHA. They will ensure their store builds perform in accordance with Legacy South standards and local municipalities.

RESPONSIBILITIES:

- Understand the basic Legacy South Principles of Project Management and ensure these principles are being followed at each level of the project
- Prepare budget and cost estimates, along with work timetables
- Collaborate with architect, design team, and Development Manager
- Choose subcontractors and delegate their responsibilities
- Develop and build out realistic but aggressive schedule that meets internal goals and standards for length of builds
- Prepare detailed plans for meeting critical paths as set by Director of Field Operations
- Report project progress and budget to Legacy South Leadership Team
- Comply with safety and building codes as well as legal requirements
- Explain contract and technical matter to others in a clear manner
- Frequent site visits to ensure site compliance and verify accuracy of information delivered in Smartsheet
- Ensure records for site personnel such as daily field reports, field orders, and RFIs are up to date and accurate.
- Liaising with inspection authorities regarding approvals

QUALIFICATIONS:

- Proven experience as construction project manager

- In-depth understanding of construction procedures and material and project management principles
- Familiarity with quality and health and safety standards
- Good knowledge of Excel
- Familiarity with construction/ project management software
- Outstanding communication and negotiation skills
- Excellent organizational and time-management skills
- A team player with leadership abilities
- BSc/BA in engineering, building science or relevant field
- PMP or equivalent certification will be an advantage

EMPLOYEE BENEFITS:

- 100% Individual Health Insurance Coverage
- Dental Insurance
- Vision Insurance
- Short/Long-Term Disability Coverage
- Life Insurance
- Paid Time Off
- Paid Parental Leave
- 401(k) With Employer Match